

Episcopal Youth Camp New Staff Application



Note: if you served at the Episcopal Youth Camp in the past few years, please fill out the returning staff application online

Due March 31, 2017

Please send completed form to:
Gennie Callard – EYC * Diocese of Western Michigan
535 S. Burdick St., Suite 1
Kalamazoo, MI 49007
www.EpiscopalYouthCamp.org
gcallard@edwm.org * (269) 381-2710

First Name _____ Last Name _____

Maiden Names (and other Former Legal Names) _____

Gender _____ Date of birth _____ Year of H. S. Graduation _____ T-shirt size _____

E-mail address (**print clearly!!!!!!**) _____

Phone Number (_____) _____ If this is a cell phone, can you receive texts? Yes No

Alternate Phone (_____) _____ If this is a cell phone, can you receive texts? Yes No

Current Address (street number & name) _____

(City, State) _____ (Zip) _____

Previous Addresses (from the past 5 years) *Please use extra paper if needed.* Please list street name & number, city, zip

Years _____ Address _____

Years _____ Address _____

Parish (name and town) _____ Do you attend church at least once a month? _____

This section is not part of the application, but information that we may need if accepted.

Food allergies and/or special needs: _____

Physical and other disabilities or special needs: _____

For most weeks of camp we have a Pumpkin Patch, which allows staff to serve who would otherwise not be able to be there because of child-care issues. Please let us know if you have any children that will be joining you for the week who are not of camper age.

Pumpkin Name _____ Age _____ Gender _____ t-shirt size _____

Camp Application (To apply for senior camp you must be 21 years old older, for middle & junior you must be 18 and out of high school)

Senior Camp (June 27-July 3)

Middle School Camp (August 1-8)

Junior Camp (August 8-15)

Because of the camp structured to 3 weeks, we may have an overabundance of qualified staff. Please let me know the order of your preferences (which camp do you most want to serve?)

1. _____ 2. _____ 3. _____

- Will you be willing to work in any position to which you may be assigned? Yes No
- Do you attend church regularly (ie, 2 times a month or more)? Yes No
- Can you perform the essential functions of the job for which you have applied, with or without reasonable accommodations? Yes No

Camp Experience

Dates	Camp	Director	Phone number	Position	Activities participated in and led

Personal Statements. Please use a separate piece of paper to answer the following questions and let us know about yourself

1. Why do you feel called to serve at the Episcopal Youth Camp?
2. Camp is community! Please share a story about your favorite thing about living in a community, and about your biggest struggles, using examples from church, a camp, or anywhere else in your life.
3. The theme this year is "The Jesus Movement." What does it mean to you to be a Christian, and how do you live that out in your daily life?

References

Each staff member must have three written references. 1 reference from your rector or senior warden and 2 references from individual who know you well and are willing to supply data regarding your qualifications are an important part of your application. These persons might be teachers, employers or an adult friend, none of whom are related to you. *(if you are married to, the relative of, or are personally the rector of your parish, or do not currently have a rector in your parish, please have the senior warden be a reference).* Each reference you have selected should be given a reference form which must be completed and mailed or e-mail to Gennie Callard by the due date. *Please note that staff references are now online: <http://www.episcopal-youthcamp.org/staff-references-2017.html>*

Safeguarding our Camp

- To assure the safety of our campers and of the camp staff, the Diocese of Western Michigan reserves the right to request a background check which could include criminal records and/or motor vehicle checks on prospective staff members and to check your name against the Sex Offender Registry.
- Have you ever been **accused** of harassment or sexual misconduct of any person including, but not limited to, workplace harassment?
 Yes No **If yes,** please describe on separate paper
- Have you ever been **convicted** of a crime, including any drug or alcohol offense other than a minor traffic offense?
 Yes No **If yes,** please describe on separate paper

Education History

Years	School	Major Subjects	Degree Granted

Employment History (Provide a full record of employment and explain any gaps in employment. Please use extra paper if needed.)

Dates	Employer	Address & Phone	Nature of Work	Supervisor	Reason for Leaving

Volunteer with Children & Youth (Please list the volunteer positions you have had with children and youth. Please use extra paper if needed.)

Dates	Employer	Address & Phone	Nature of Work	Supervisor	Reason for Leaving

Community Covenant Please read and prayerfully consider before you apply to serve.

The Episcopal Youth Camp in the Diocese of Western Michigan strives to continue to be a pivotal part of the formation of the young people in our Diocese. We work together to form a Christian Community as we play & pray, sing & share, and we look outside ourselves with our yearly outreach project. We invite young people into a deeper relationship with each other and with God. Our adult counselors serve as mentors for the young people, as we model friendships with each other.

As a member of the camp staff I agree to the following

- I will do my best to understand and adhere to all Episcopal Youth Camp rules and I will encourage my co-workers and the campers to do so also. These include, but are not limited to
 - Care of camper: not allowing and stopping bullying, peer pressure, teasing, abusive or discriminatory language, hitting and other physically abusive behavior
 - Care of self: abstaining from drugs and alcohol, refraining from tobacco (and if using only at approved times), adhering to curfew
 - Care of property: including individual and the camps from which we rent.
- I will follow the Episcopal Youth Camp's Behavior Management Policy
 - Setting up and keeping consistent rules and boundaries with campers
 - Using positive approaches to managing behavior with campers
 - Consistently using approved discipline, consequences and stopping negative behavior
- I will follow the Child Protection Law
 - Reporting child abuse to the Camp Director, even if only suspected
 - Keeping all suspected or known abuse confidential (not telling other staff or campers)
- I will follow the Safeguarding God's Children teachings and the Diocesan policies.
 - I will not commit sexual misconduct against a child or adult, knowing that such behavior will be dealt with by the Diocese of Western Michigan and the State of Michigan
 - I will not engage in a sexual or inappropriately close personal relationship with any of the campers during or outside of camp (regardless of age).
 - I will make sure there is always total supervision of campers with at least two adults present.
- I will be an active participant in all camp activities, to the best of my abilities, especially those where our entire community gathers (formation, Eucharist and compline)
- I will support my fellow staff people and help them do their best job
 - I will refrain from gossip and triangulation (speaking of others behind their back), bringing problems to the source to get answers and resolutions
 - When I have a disagreement with a fellow staff person, I will seek reconciliation
- I will respect the dignity of each camper and staff person – seeking and serving Christ in them.
- I will pray.

Much as God has made a covenant with us as described in the biblical story of the flood, I make a covenant with the other camp staff and the children we care for. As Godly people we take covenants very seriously and I personally do not make this covenant lightly. If I do not completely and wholeheartedly agree with this covenant I will not sign it. If I choose to sign, I make a covenant and promise to other camp staff, the campers, and myself that I will live out this covenant to the best of my abilities. If at some time I can no longer live up to this covenant or promise I will notify the camp director.

Please check one of the statements Yes, I agree to the Community Covenant No, I don't agree to the Community Covenant

Statements and authorizations

- Under penalty of perjury, I swear or affirm that all the information on this application is true and complete, and I understand that if any false information, omissions or misrepresentations are discovered, my application may be rejected, and, if I am selected, my service may be terminated at any time.
- I authorize the Diocese of Western Michigan to investigate the statements I have made in this application, and specifically authorize any parties listed in this application or reference sheet to release information they have about me to the Diocese of Western Michigan.
- I authorize the Diocese of Western Michigan to perform criminal background checks as required in accordance with the policy adopted by Diocesan Convention.
- I agree to comply with the Episcopal Youth Camp and all Diocese of Western Michigan rules, regulations and policies. I agree that my selection may be evaluated and can be terminated at any time either by the Diocese of Western Michigan or me. I understand that the terms and conditions of my service may be changed at any time by the Diocese of Western Michigan.
- I agree that photographs or video footage of staff and staff children may be used by the Diocese of Western Michigan for promotional purposes.
- I agree that at the end of each camp session a list of all campers & staff present is given out – we generally include the name, parish & an e-mail address for contacting friends.

Please check

Yes, I agree to the above statements and authorizations No, I don't agree to the above statements and authorizations

Signature _____

Date _____

Applicant

See information about references in the application.

Please cut these apart and give one to each of your references. It is your responsibility that they fill out the forms for you, so remember to check back with them and ask if they have done so.

Thank you for helping the Diocese of Western Michigan with our summer youth camp staff application process. To serve as a reference, please go to the follow webpage and fill out the form.

www.episcopalyouthcamp.org/staff-references

If you have any questions, do not hesitate to contact
Gennie Callard, Camp Director
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Thank you for your time. Please keep all participants of these activities and specifically this applicant in your prayers.

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