



Christian Ed and Formation Coordinator

Description

This person will work with members of our community and visiting clergy to coordinate our worship throughout the day.

This person works with others in the community to plan the education and formation activities based on the theme chosen for the year.

Qualifications

- A member in good standing at an Episcopal church and attends church regularly
- A deep knowledge and love of Episcopal liturgy
- Can assume authority, but practices shared leadership
- Can work with many different clergy and different forms of worship
- Experience in supervising adults, young adults, youth and children
- Is open to new ideas and suggestions
- Honors campers choices of involvement and encourages co-operative involvement
- Has been certified in *Safeguarding God's Children*

Responsibilities:

Plan prayer times throughout the day (not necessarily implement). These include morning prayer for staff, Eucharist, Compline and meal-time prayers

- Morning Prayer – have supplies and a person to lead it each day
- Eucharist – this is the big one. Meet with the cabin planning it and the clergy of the day to plan the Eucharist. Oversee set up before Eucharist (with the cabin group of the day) and clean up (with the cabin group of the day). Fills out the Big Red Book and gets priest and preacher to sign it
- Compline – make sure the cabin planning it knows how to do so
- Meal time – Blessing before and thanksgiving after – The cabin that has KP does these prayers, go over with each counselor to make sure someone's doing it. Give instruction (say "the lord be with you" before the prayer, say it loudly, and if teaching a song do it twice)

Plans and implements the daily education and formation program for a week of camp. This may include:

- Creating or compiling existing curricula
- Recruiting other teachers and leaders from the camp community or outside (with Camp Director's prior approval)
- Ordering supplies before camp (with the Camp Director's approval)
- Creating an outreach piece for one day (or telling the Camp Director that you aren't going to, so someone else can do that)
- Supervising the other teachers and camp counselors (and giving direction)
- Supervising the campers and dealing with behavioral issues

Line of Authority

- Reports directly to the Camp Director
- May be a member of the Camp Supervisory Team
- May give direction to any other person on staff, in the director's name, but does not have authority over them
- With the Eucharist and visiting clergy, has the authority to follow our camp rubrics, as approved by the Bishop.