

## Day Staff & Visiting Clergy

### Brief Description

These are people who come in for a day or 2. They are not considered "staff" by the State of Michigan. They are there to help the camp with specific activities.

### Qualifications

Qualifications are specific to the tasks they come to assist with

### Responsibilities

Each is given specific responsibilities

They are NOT responsible for the campers, and are never to be alone with any campers.

They are to follow the rules of the camp & be helpful to the program

### Line of Authority

Day Staff report directly to the Director's Assistant

Visiting Clergy report directly to the Worship Coordinator

### Things you'll want to know

**First thing:** When you get to camp, the first thing you need to do is find the Camp Director or the Director's Assistant.

**Sign In:** Please sign in at the "Camp Office" area. And please remember to sign out. There are name tags that we ask all day clergy, staff and visitors to wear (so we all know that you have signed in). It is a state law that we know who is on the camp property on staff at all times

**Meals:** You are invited to stay for meals. However, please know that we pay between \$5.00 and \$8.00 for each person served at camp, so it would be helpful to know if you are going to be present for a meal.

**Rules and Regulations:** We understand that you have primary contact with the campers on a week to week basis, but here at camp, we have legal responsibility for the campers. Therefore, you must follow the camp rules. A complete list of rules is included in the camper & parent handbook. But the primary rules are: 1) you are never to be alone with one camper or a group of campers, 2) the campers must stay with their cabin groups - you can't pull them aside without first checking with the counselors. It is best to ask counselors questions like this away from the ears of the campers, so counselors can give an honest answer. 3) Campers are not allowed to use cell phones. If a camper wants to call home, or call someone else, the Camp Director must be told about this desire (again, please do this away from the camper's ears). She must also be present at any phone call a camper makes, or is made to a camper's parent/guardian. Homesickness is very real, and you can help by keeping the minds of the campers centered on the fun they're having at camp, not on how much mom and dad miss them at home. 4) Day clergy, day staff, and visitors are there to help the camp and the camp staff - please follow the program, the schedule, and go along with what the staff at camp ask of you.

**Candy, snacks, packages:** We try to limit the amount of junk food (though it feels terribly wrong for me to call chocolate "junk"). Please make sure that if you bring any snacks for the campers, they are to be given directly to the cabin counselors, or left at the camp office for the camper.

**Eucharist & worship:** If you are coming to serve at the Eucharist, you will be asked to take part in the planning process. Each cabin is assigned to help out with one day. During this time, they work with our camp Spiritual Director and the priest of the day to plan the Eucharist. The campers love the time - they are able to ask questions (and they do). Our Worship Coordinator will already have much of the service planned. We have a theme and readings picked out, and we do our best to have the worship times connect with the formation piece, the music and the rest of the week. This isn't saying that we don't LOVE the ideas and special gifts that each priest comes with, but it does mean that we ask you to speak with the Worship Coordinator away from the campers with any ideas you have for additions or changes to our service.

**If you are able to come for the planning, that begins at approximately 9:30 am. If not, the Eucharist begins around 4:30 on all days, except Friday (it is after dinner).**

**What should you bring:** We have stoles, chalices, patens, wine and bread. But you can bring a bathing suit & a towel if you want to go swimming.