

Health Director

Description

Responsible for the safety and good health with the entire community, distributes medication and performs as first responder for any medical accidents or emergencies.

Qualification and Education Requirements

- A member in good standing at their home parish (if not Episcopal, a Christian church with comparable beliefs and creeds)
- Must be one of the following; Licensed physician, registered nurse, practical nurse, emergency medical technician, medical first responder or as is compliant with the State of Michigan licensing R400.11122
- Has experience working with this population of campers
- Hold CPR certification
- Over the age of 18
- Has been certified in *Safeguarding God's Children*

Responsibilities

- Screen campers on arrive and inform counselors of things that may be told
- Distributes medication
 - Ensures that all the supplies listed on the Standing Orders are available (letting the Camp Director know when supplies need to be purchased before we run out)
 - OTC according to the Standing Orders as written by the licensed physician
 - Medications sent by the parents as is written in the "Camper Information Record" and discussed at check in
 - Ensures the medication distribution reports are in order and filled out correctly
- Performs as first responder for any medical accidents or emergencies.
 - Ensures the incident reports are in order and filled out correctly
- With the Camp Director
 - Ensures that all health matters (including records) are in compliance with the State of Michigan and the policies of the Diocese of Western Michigan
 - Sets up and carries out standards for health and safety of campers and staff
 - Works with kitchen to ensure healthy meals
 - Works with cabin staff to ensure standards for health and safety
 - Works to set the rules pertaining to health and safety and ensure they are being enforced
 - Works with the Camp Director and the other staff to ensure that all activities fit within the purpose statement of the camp and the mission statement of the Diocese.
- Location is always known by the Camp Director and/or Director's Assistant – and always has cell phone on.
- Practices appropriate boundaries and rules for life at camp, and encourage this with all staff members and campers.

Lines of Authority

- Reports directly to the Camp Director in accordance to his/her license and the rules and laws of the State of Michigan
- May be a member of the Camp Supervisory Team
- Has authority over all staff (working with the Camp Director) in terms of health and safety

Other points of interest

- Works with the Camp Director to make sure the camp is safe. This includes keeping the director aware of any issues arising with health and safety within the camp.